

### Description of Charge or Fee

#### Fees included in Tuition line on bill:

Tuition – Graduate Program	\$ 477/credit
Tuition – Special Programs	\$ 413/credit
Technology	\$ 22/credit
Administrative Fee	\$ 25 per semester/term
Course Fees (see Catalogue for listing)	Course-dependent

#### Residential Life:

Campus Housing	\$ 2,625 - \$2,835 per semester
January/May Term Housing	\$ 50/week

#### Meal Plans:

Board (17 Meal Plan + \$50 Flex)	\$ 2,822 per semester
January/May Term Board	\$ 165/week

### Most Common Miscellaneous Fees & Fines (Not all-inclusive. Please see online Catalogue and Policy Manual for complete fee listings.)

Vehicle Registration Fee	\$ 150 annually (non-refundable after the start of the academic year)
Laundry Fee	\$ 60 per semester
Transcripts	\$ 10 per transcript
Early Arrival (non-required)	\$ 50 per day
Returned Check Fee	\$ 30 per occurrence
Parking and Library Fines	Varies by infraction (see Policy Manual, Vol.VII, Student Life Policies)
Payment Plan Application Fee	\$ *To be determined*
Late Registration Fee (semester terms)	\$ 150 see academic calendar in Catalogue for deadlines

### Billing/Payment Dates

Term	Billing Date	Due Date	Notes
Fall Semester 2019	July 9, 2019	August 1, 2019	\$250 Late Payment Fee. <i>Registration is not complete until full payment or payment arrangements have been made.</i>
Spring Semester 2020	December 9, 2019	January 8, 2020	

### Refund Policies

- Withdrawal or cancellation **must** be in writing to Student Life. A withdrawal form with all necessary signatures must be obtained.
- Tuition, Room and Board (less special course fees) will be refunded: 100% if officially withdrawn or cancelled prior to the first day of classes; 90% in the first week of the term; and no refund thereafter. For terms less than the standard 15 weeks but at least 6 weeks, these refund periods will be adjusted proportionally. For terms less than 6 weeks, no refunds are applicable after the first day of class.
- **Discipline** – In case of dismissal for breach of college disciplinary rules, no refund will be given.
- **Appeals** – Appeals to the refund policy due to unusual circumstances should be in writing to the Vice President for Finance, and must include documentation and proof of the unusual circumstances.
- **Graduate Assistants** – Graduate assistant interns are responsible for all fees, fines and other applicable charges outside of the tuition charge. Qualified Graduate Assistants will receive a Staff Tuition Benefit that covers tuition costs only.
- **Title IV Financial Aid Recipients** – Consult with Financial Aid for financial impact of planned withdrawals and/or changes in course of study. Students withdrawing before completion of 60% of the term will result in return of funds in the following order until total of college's responsibility has been satisfied: Unsubsidized Federal Direct Stafford Loans; Subsidized Federal Direct Stafford Loans; Perkins Loans; Federal PLUS Loans; and other Title IV assistance.

### Other Financial-Related Policies

- **Unpaid Accounts** – Any fees, fines, or miscellaneous payments not received by due dates may result in the student being administratively withdrawn from the College. Future registrations will not be allowed, nor will grades, diplomas, certificates, or transcripts be provided until such balance is paid. Re-instatement to the College will require payment of all amounts due, in addition to compliance with the usual re-admission procedures. The student is responsible for all collection agency fees, attorney fees, court costs, and any other costs necessary for the collection of past due accounts. Students whose accounts are assigned to collection may have their credit adversely affected, and may have difficulty in obtaining credit in the future.
- **Payment Plans** – Bethany College's monthly payment plan option is currently under review. Additional information forthcoming.