

Classroom Protocols

for the in-person learning environment

1. Daily reporting of self-temperature screenings and symptom checks are required by all students, faculty, and staff before entering an on-campus learning environment. You will be expected to complete the self-report each day before coming to class.
2. Members of the campus community who are experiencing symptoms of new shortness of breath, cough, or sore throat within the past few days or have fever, sweating, chills, any loss of taste or smell, muscle aches, nausea, or diarrhea must not come to class and must contact the Health Center directly by phone: 304-829-7567.
3. Either a self-supplied cloth/barrier mask or an ear loop face mask must be worn in all public campus spaces, including any campus building. Students must wear masks both in class and while traveling between buildings or through any other public spaces between classes.
4. Within any campus building, including in classroom settings, a minimum of 6ft physical distancing must be maintained at all times, with the exception of brief and infrequent close-contact interactions.
5. In classrooms with marked seating, students are expected to adhere to the placement of desks.
6. Hand sanitizer, disinfecting wipes, and a limited number of facemasks will be available in instructional areas. Students should take a moment to wipe down their desk, chair, and spaces as they enter a class.
7. Elevators should be limited to 2 to 4 persons at a time wearing face coverings. Flow of foot traffic in most hallways and stairwells will move in one direction whenever possible. Students are expected to follow signs indicating directions of travel and “enter only” or “exit only” doors.
8. Proper hand washing practices and hand sanitizer use must be observed.
9. Instructors and students should take care to start and end all in-person classes exactly at the designated times to prevent large groups of students from waiting together in any hallway. Students should be encouraged not to congregate outside of instructional areas and to arrive not more than 5 minutes before the scheduled start time of each of their classes.